



Johns Creek

MONTHLY MANAGEMENT REPORT

To: Honorable Mayor and City Council Members
From: Warren Hutmacher, City Manager
Date: June 18, 2018
Subject: Monthly City Manager Report to Elected Officials – May 2018

Presented within the framework of the Council's six strategic goals, this report provides progress updates and efforts for the month of May 2018. Additionally, where feasible staff has added forecasts of major milestones to preview June's efforts.

Transportation: Provide a comprehensive transportation network that facilitates ease of movement throughout the City.

Efforts to improve the City's transportation network and movement throughout the City included construction projects to fix operational and capacity issues that cause congestion, planning for potential construction projects, and planning for long-term improvements. Highlights/accomplishments include:

Active Construction:

- **Abbotts Bridge** (from Jones to Parsons):
 - What: Contractor C.W. Matthews is widening Abbotts Bridge from Jones Bridge to Parsons Road
 - April Update: Contractor installed about 100 Leyland cypress trees and poured sidewalk and curb.
 - May Update: Contractor began installing storm drains along the median, continued sidewalk and curb work, and resurfaced the travel lanes.
 - June Forecast: Contractor will begin to install sod and complete the resurfacing in the evenings (so as to limit disruptions to motoring public).

- **Brumbelow Road** (from Mackinac Drive to Stoney River Drive):
 - What: Contractor CMES is adding sidewalk and a pedestrian bridge along Brumbelow Road filling in a gap from Mackinac Drive to Stoney River Drive. This completes a continuous sidewalk connection from Nesbit Ferry Road to Old Alabama Road and Newtown Park.

- April Update: Contractor placed the pedestrian bridge, installed guardrails and handrails.
- May Update: Contractor poured curb / sidewalk up to the bridge and installed catch basins.
- June Forecast: Contractor will install new ramps, repair driveways, and re-stabilize the disturbed area with permanent grassing.

- **Kimball Bridge Road** (from State Bridge Road to Jones Bridge):
 - What: Contractor Vertical Earth is widening Kimball Bridge Road (from State Bridge and Jones Bridge) from two to four lanes and adding turn lanes and sidewalks.
 - April Update: Contractor coordinated with Fulton County to swap over water service to the new mainline, installed conduit for lighting, and formed / poured footings for walls.
 - May Update: Contractor built a retaining wall along the Ashlee Oaks neighborhood and added structural crushed concrete fill as the basis for the roadbed for the new lane. As specified in the plans, landscaping along the pedestrian trail within the construction limits was removed.
 - June Forecast: Contractor will begin to install conduit for lighting, grade for sidewalk, and continue to backfill the new roadbed (adding layers of crushed stone prior to adding asphalt).

- **Parsons Road Sidewalks** (from Abbots Bridge Road to Highgate Manor Court):
 - What: Contractor D & H Construction is adding sidewalk to fill in five existing gaps along Parsons Road, creating a continuous sidewalk connection from Abbots Bridge to Highgate Manor Court.
 - April Update: Contractor installed permanent handrail and began the midblock crossing.
 - May Update: Contractor formed and poured the mid-block crossing.
 - June Forecast: Contractor will install striping and crosswalk at the mid-block crossing.

- **Rogers Circle Sidewalk** (from Bell Road to Shakerag Park):
 - What: Contractor D & H Construction is adding sidewalk to fill the gap along Rogers Circle, creating a continuous sidewalk connection from Bell Road to Shakerag Park and Schools.
 - May Update: Contractor backfilled the road cut (made for the drainage pipe) with concrete and installed drainage structures and pipes.
 - June Forecast: Contractor will begin forming and pouring curb and gutter.

Additionally, Fulton County completed their work on the re-use water project.

- **Barnwell Road and Holcomb Bridge Road Re-Use Water Line**
 - What: for this Fulton-managed project, contractor Reynolds Construction is installing a reuse water main on Boles Road, Barnwell Road, and Old Alabama Road for reactivation of the reuse water system.
 - April Update: Contractor adjusted manholes, installed locks for the truss bridge, and replaced tuff curb.
 - May Update: Minor punch list items were addressed to close out the project and the ribbon cutting to celebrate the completion of the project was conducted on May 30, 2018.
 - June Forecast: Re-use line will be reactivated utilizing the newly installed water lines.

Planning for Potential Construction:

- **Barnwell Road at Holcomb Bridge Road**
 - What: this TSPLOST funded project would improve the intersection of Barnwell Road at Holcomb Bridge Road. Council has authorized the engineering and design phase.
 - April Update: Staff held the Preliminary Field Plan Review (PFPR) meeting with GDOT on April 12, 2018. GDOT visited the site with staff, reviewed the engineering plans, and verified issues were addressed in the construction documents.
 - May Update: Staff received preliminary right-of-way plans from the consultant.
 - June Forecast: Staff will review preliminary right-of-way plans and submit to GDOT for comment.

- **Bell/Boles Corridor**
 - What: this TSPLOST funded project would improve the Bell/Boles corridor with operational and safety improvements such as turn lanes, roundabouts, bridge improvements, and sidewalks. Council has authorized the engineering and design phase of this project.
 - April Update: Staff prepared an explanatory memo to help summarize the results of the traffic study and outline the overall approach for the corridor improvements.
 - May Update: Staff shared the memo and traffic study with the Council.
 - June Forecast: Staff will work to schedule a neighborhood meeting for the corridor project.

- **Haynes Bridge Road (from Mansell to Old Alabama)**
 - What: this TSPLOST funded project would widen Haynes Bridge (Mansell to Old Alabama) and may accommodate pedestrians and cyclists. Council has authorized the engineering and design phase of this project. An IGA with Alpharetta has not yet been considered. Lowe Engineers has been contracted to assist with the engineering phase.
 - April Update: Contractor completed the initial gathering of traffic data and field survey information to use in preparing the preliminary concept.
 - May Update: Contractor will prepare the preliminary concept based on the traffic data, field survey, and project components.
 - June Forecast: Staff anticipates receiving the preliminary concept and will review prior to scheduling a community meeting in July.

- **McGinnis Ferry (from Union Hill to Sargent)**
 - What: this TSPLOST funded project would widen McGinnis Ferry Road from Sargent to GA-400; the Johns Creek portion of the project is from Sargent to Union Hill Road. Council authorized the engineering and design phase of this project.
 - April Update: The City Manager met with the County Manager on April 19, 2018 to reiterate the partnership and confirm Forsyth agreed to Johns Creek's design changes. As a result of the meeting, the design plans were updated on the County's website and the original concept plan was removed to reduce confusion. Work continued on drainage plans for the project.

- May Update: Forsyth County's contractor Moreland Altobelli worked on the drainage plans and Forsyth continued to push their contractor to incorporate Johns Creek's drainage comments into the drainage plans. GDOT completed a Value Engineering study.
- June Forecast: A meeting of the four parties (Forsyth, Alpharetta, Johns Creek, and GDOT) is scheduled to finalize the concept.

- **New Road** (from Bell Road to Technology Park)
 - What: this TSPLOST funded project would add a local connection from Bell Road to Technology Park. Council authorized the engineering / design phase of this project.
 - April Update: Staff revised the concept and evaluated alternatives to balance the needs of Alcon and the Easthaven neighborhood (adjacent to the project).
 - May Update: Staff met with Alcon again to discuss the incorporation of their feedback. Staff reached out to Easthaven (the neighborhood adjacent neighborhood to the project) to schedule a meeting to discuss preliminary concepts.
 - June Forecast: Staff will await proposed meeting dates from Easthaven for a neighborhood meeting to discuss the project.

- **Rogers Bridge** (pedestrian bridge/trail across the Chattahoochee River)
 - What: In partnership with Duluth, Gwinnett, Fulton, and the National Park Service, this project will replace the existing structurally unsound bridge with a structurally sound replica.
 - April Update: Staff and our project partners revisited the project to begin determining how the timeline, scope, and costs are extended by the State Historic Preservation Office's March 2018 determination that the existing bridge is historically eligible.
 - May Update: Staff and our project partners met on May 10, 2018 to begin the Federal Highway Administration evaluation process codified in 23 U.S.C. § 138 and 49 U.S.C. § 303 or more commonly referred to as 4F (for its origination in Section 4(f) of the Department of Transportation Act of 1966).
 - June Forecast: Staff will continue working with project partners and consultant DPE to navigate the 4F evaluation process which typically takes at least 9 months.

- **State Bridge** (from Medlock Bridge to the Chattahoochee River)
 - What: this TSPLOST funded project will widen State Bridge Road from four lanes to six lanes (from the Whole Foods entrance to Peachtree Industrial Boulevard in Gwinnett) with a pedestrian bridge over the Chattahoochee. Council authorized the engineering / design phase of this project.
 - April Update: Staff met with Macy's (closest business) on April 18, 2018 to review the preliminary concept and gather feedback.
 - May Update: Staff refined the preliminary concept based on the initial feedback received from the Ammersee neighborhood and Macy's.
 - June Forecast: Given the support from the adjacent neighborhood and business, staff will prepare a memo discussing the preliminary engineering for discussion with Council at a July

Work Session. At that time, staff anticipates requesting authorization to move into the right-of-way phase.

Traffic System Administration

- **Traffic System Administration Review**
 - What: The FY2018 Budget includes funds to further improve the City's traffic system. In January, the City Manager recommended the traffic engineering department from Jacobs review the City's traffic signal system to assess the operation and condition of the system prior to making further investments.
 - April Update: Members of Jacob's traffic engineering department reviewed the City's traffic signal system management, operations, and condition of the system.
 - May Update: The report and discussion was distributed to Council in late May for review. The analysis presents a review of contractual scope items related to the traffic system, reviews performance measures utilized for Public Works that relate to traffic, assessed the current signal system, and reviews existing Traffic Control Center operations, staffing, and procedures.
 - June Forecast: Due to the forecasted heavy agenda load, the potential discussion of the report may be deferred prior to agenda publication.

Traffic Calming Improvements:

- **Traffic Calming Policy**
 - What: To provide a consistent approach and add clarity to the process to address speeding in neighborhoods, on March 13, 2017 the City adopted a Traffic Calming Policy. Although Council's discussion included a "toolbox" of appropriate traffic calming devices, the "toolbox" of traffic calming devices was inadvertently left out of the policy upon adoption.
 - April Update: Considering Council feedback at the April 9, 2018 Work Session to a preliminary draft, at the April 23, 2018 Work Session, staff presented a version of the Traffic Calming Policy correcting minor Scrivener's errors and incorporating a list of traffic calming devices.
 - May Update: Council approved the revised Traffic Calming Policy incorporating a list of traffic calming devices at the May 7, 2018 Council Meeting.
 - June Forecast: Staff will begin creating a follow-up guidebook for the benefit of the citizens that summarizes the Traffic Calming Policy and describes the various traffic calming devices in an objective and fact based manner.

- **Azure Drive Neighborhood**
 - What: Residents reported issues with speeding on Azure Drive.
 - April Update: Data was gathered in active mode from April 3 – April 11. The 85th percentile speed for drivers was 26 miles per hour (higher than the posted 25 mph but not excessive to the point of triggering the need for traffic calming per the adopted policy thresholds). Staff sent a letter to the neighborhood with the results.
 - May Update: Staff awaited but did not receive any feedback from the neighborhood.
 - June Forecast: Staff will archive the study and results and close out the request.

- **Breckinridge**
 - What: Residents reported issues with speeding in Breckinridge.
 - May Update: Speed signs were installed to gather data and collect information.
 - June Forecast: Staff will pull the data from the signs and analyze the collected information.

- **Buice Road – Speed Table Removal**
 - What: Prior to incorporation, speed tables were installed on Buice Road (from Jones Bridge to Kimball Bridge) for traffic calming. The speed tables do not meet design standards; vehicles traveling the posted speed limit (25 mph) may incur damage. Speed advisory signs recommending 20 mph are posted. Following discussion with Council in December 2017, staff gathered feedback from the Pinewalk neighborhood and then worked with a consultant for a preliminary design (textured concrete, chicanes, and mini-roundabouts).
 - April Update: Staff received the updated concept plans which now estimates the project cost at \$450K - \$950K (depending which elements are included in the project).
 - May Update: On May 16, 2018 the City Manager met with his Alpharetta counterpart (as the Pinewalk neighborhood is in Alpharetta) to discuss the project and potential cost sharing. Alpharetta's City Manager agreed to discuss further with his Council.
 - June Forecast: Staff will await word from the City of Alpharetta.

- **Cameron Forrest**
 - What: Residents reported issues with speeding in Cameron Forrest.
 - April Update: Speed signs were installed to gather data and collect information but one of the solar panels was stolen from a sign. Staff ordered a replacement solar panel.
 - May Update: Staff repaired the sign and re-install it to gather data and collect information.
 - June Forecast: Staff will pull the data from the signs and analyze the collected information.

- **Falls at Autry Mill Subdivision**
 - What: Residents reported issues with speeding in the Falls at Autry Mill subdivision.
 - April Update: Staff sent a letter to the neighborhood with the results (higher than the posted speed but not excessive to the point of triggering the traffic calming policy).
 - May Update: Staff awaited but did not receive any feedback from the neighborhood.
 - June Forecast: Staff will archive the study and results and close out the request.

- **Foxworth Subdivision**
 - What: Residents reported issues with speeding in the Foxworth subdivision.
 - February Update: Speed signs were installed to gather data and collect information.
 - April Update: Staff sent a letter to the neighborhood with the results (higher than the posted speed but not excessive to the point of triggering the traffic calming policy).
 - May Update: Staff awaited but did not receive any feedback from the neighborhood.
 - June Forecast: Staff will archive the study and results and close out the request.

- **Long Indian Creek Subdivision**

- What: Residents reported issues with speeding and cut-through traffic on Long Indian Creek. After studying speed and volume, staff installed a number of interim traffic control measures (traffic circle, chicane, center island, intersection medians) in different configurations and then surveyed the residents regarding effectiveness. Interim measures were removed in January. Based on Council's February discussion of sidewalk options and vertical traffic calming to improve pedestrian safety, staff prepared an amendment to Traffic Calming Policy.
- April Update: Staff reached out to Kennesaw State University for assistance in drafting a survey that could be used to gather feedback from the neighborhood related to sidewalk options.
- May Update: Staff anticipated, but did not receive the draft survey from Kennesaw State University.
- June Forecast: Staff anticipates receiving the draft survey from KSU.

- **River Farm Subdivision**

- What: Residents reported issues with speeding in the River Farm subdivision.
- April Update: Data gathered from the signs indicated 85th percentile speed for drivers was 29 miles per hour (higher than the posted 25 mph but not excessive to the point of triggering the need for traffic calming per the policy).
- May Update: Staff sent a letter to the neighborhood with the results.
- June Forecast: Staff will await feedback from the neighborhood.

- **Silver Ridge Subdivision**

- What: Residents reported issues with speeding in the Silver Ridge subdivision.
- April Update: Staff received chargers and other necessary parts to repair the damaged signs and installed the repaired signs in the Silver Ridge subdivision.
- May Update: Upon efforts to gather data from the sign, a malfunction was discovered with the sign. Staff ordered replacement parts.
- June Forecast: Staff anticipates receiving replacement parts and will reinstall in the neighborhood.

- **Sweet Creek**

- What: Residents reported issues with speeding in Sweet Creek.
- May Update: Speed signs were installed to gather data and collect information. At the end of the month when staff went to collect data it was found the initial location did not receive enough sunlight to charge the solar panels.
- June Forecast: The signs will be relocated and reinstalled to gather data and collect information.

- **Wellington Subdivision**

- What: Residents reported issues with speeding in the Wellington subdivision.
- April Update: A letter was sent out to the neighborhood with the results (higher than the posted

- speed but not excessive to the point of triggering the traffic calming policy).
- May Update: Staff awaited but did not receive any feedback from the neighborhood.
- June Forecast: Staff will archive the study and results and close out the request.

Noise Abatement / Improvement Projects

- **Abbotts Bridge** (from Jones to Parsons):
 - What: This active construction project widens Abbotts Bridge (from Jones Bridge Road to Parsons Road). The majority of construction is anticipated to be completed in spring 2018. As a GDOT project, limited landscaping and no sound abatement is planned or budgeted at this time.
 - April Update: Construction contractor C.W. Matthews installed roughly 100 Leyland cypress trees (the limited landscaping included in the active construction project).
 - May Update: Staff scheduled two neighborhood meetings to discuss the preliminary concepts with the eleven neighborhoods along the project.
 - June Forecast: Staff will host the neighborhood meetings on June 14, 2018 and June 20, 2018 at the Court/Police Headquarters (11445 Johns Creek Parkway) at 7 p.m. to gather feedback.

- **McGinnis Ferry** (from Union Hill to Sargent)
 - What: this TSPLOST funded project is currently in engineering and design phase but preliminary meetings and discussions have indicated a potential need for noise abatement.
 - Current Status: Staff is continues to work with Forsyth County to ensure the City's feedback to drainage plans will be incorporated (see page 3). Settling the concept for the road and drainage is a necessary precursor to scoping the noise abatement project.

- **Medlock Bridge** (from Medlock Crossing Parkway to St. Ives Country Club Parkway)
 - What: Capacity improvements on Medlock Bridge is a TSPLOST funded project that Council has not authorized for concept/engineering. In February 2017, Council discussed a first phase of this larger project (restriping the section of Medlock Bridge from Medlock Crossing Parkway to St. Ives Country Club Parkway) and reached consensus for a sound study to be done of current conditions to set a baseline. Sound measurement were taken in the spring of 2017 to set a baseline.
 - Current Status: Project is currently on hold pending further discussion by Council. Engineering will not begin without further Council authorization.

Planning Studies for Long-Term Improvements:

- **Master Transportation Plan**
 - What: companion document to the Comprehensive Plan – focused on projects within Johns Creek that can improve the transportation network. Originally planned as an Appendix to the redrafted Comprehensive Plan the current timeline has a draft anticipated in October.
 - April Update: Three additional community area meetings (Ocee, Shakerag, Newtown) and one overall meetings took place in April gathering feedback on transportation improvements.
 - May Update: The Citizens Advisory Committee (CAC) met on May 2, 2018 to review the

community input to the draft Comprehensive Plan including a significant amount of feedback related to transportation. The CAC agreed with staff's approach to cover transportation projects in each community area (of the Comp Plan) and staff would continue to refine the Transportation Plan.

- June Forecast: Staff will work to add explanation and detail related to modes and methods of transportation (other than the automobile) to the draft Master Transportation Plan.
- **North Fulton Comprehensive Transportation Plan**
 - What: regional planning effort updates the 2010 plan between Sandy Springs, Roswell, Alpharetta, Milton, Mountain Park, and Johns Creek; layers on top of the Master Transportation Plan and considers regional significance of major transportation corridors.
 - April Update: At the April 23, 2018 Council Meeting Council approved the Plan with the original project list and updated project descriptions (replacing "widening" with "capacity improvements").
 - May Update: The adopted Plan and adopting Resolutions from each of the partner cities were transmitted to the Atlanta Regional Commission.
 - June Forecast: Staff will monitor for calls for funding aligned with prioritized projects.
- **Fulton Transit Plan / HB 930**
 - What: larger regional planning effort – all of Fulton (outside the City of Atlanta) to consider transit (in its many forms) and regional transit picture. The plan recommends a mix of bus rapid transit and arterial rapid transit in both the northern and southern parts of the county. Council adopted a Resolution against taxation to expand transit in Fulton County on March 12, 2018. HB 930 created an Atlanta-region Transit Link "ATL" Authority and allows Fulton to call for a referendum, if cities constituting 70% of the population agree, the voters would decide on up to 0.2% sales tax in 0.05% increments over 10-30 years for transit projects.
 - April Update: The bill was sent to Governor Deal for signature and his office announced plans for a signing ceremony on May 3, 2018.
 - May Update: Representatives from Fulton County and MARTA attended the May 7, 2018 Work Session to discuss the Fulton Transit Plan and HB 930 with the Council. Council reminded the guests of the City position (requested efficacy or projects be considered) and requested information including ridership numbers and a copy of the 2008 study referenced. Council suggested consideration of impact of ridesharing services and if the process reached IGA-staff that the TSPLOST IGA not be used as a model.
 - June Forecast: Staff anticipates receiving information requested.

Recreation and Parks: Ensure a complete recreation and parks system that aligns to the goals and needs of the community.

Efforts to ensure a complete recreation and parks system included a combination of recreation programming, park improvement project construction, and planning for future park construction projects.

Highlights/accomplishments include:

Special Events

- Summer Concert #1 – Pirate Flag (Kenny Chesney Cover Band) performed at Newtown Park on May 4, 2018 to a crowd of approximately 1,300.
- Adaptive Recreation Summer Kick-Off Picnic in partnership with Great Prospects and Johns Creek Civitans was held on May 12, 2018 on the Park Place back lawn at Newtown Park for approximately 80 participants. The event included food, a petting zoo, music, and activities.

Programming

- Park Place Programming: 105 classes/programs offered, 1,125 participants
- Adaptive Recreation: Adaptive Recreation Bocce Ball: 2 events, 19 combined attendance
- Clubhouse Fitness Program: 9 weekly classes, 73 participants registered
- Free Outdoor Fitness: 3 classes, 86 participants
- Rentals: 57 rentals of athletic (grass) fields, 14 rentals of athletic (turf) fields, 43 rentals of pavilions, 9 rentals of tennis courts and 14 rentals of Newtown Clubhouse

Renovation and Construction Projects

- **Autrey Mill – Farm Museum**
 - What: this renovation to Farm Museum addresses both asset maintenance of the historic structure as well as improvements to open the building to the public as a working museum.
 - April Update: By the end of April the project was 50% complete including framing and roofing.
 - May Update: The contractor installed windows, insulation, and drywall. By the end of May the project was approximately 90% complete.
 - June Forecast: Renovation is anticipated to be completed by mid-June. The Autrey Mill Nature Preserve Association anticipates installation of museum pieces in July and a formal ribbon cutting projected for August.
- **Ocee Park – Additional Restroom**
 - What: this additional restroom will serve the lower fields at Ocee Park. The scope is divided into two projects (1) site construction (water, sewer connections, site preparation) and (2) restroom construction.
 - April Update: No bids were received by the deadline (April 26, 2018) to the re-bid.
 - May Update: Staff approached the low bidder to the initial ITB – Precision Landscape Management, negotiated and finalized the contracts.
 - June Forecast: Site preparation will begin and waterline will be installed.

Park Pre-Construction Projects

- **Trail Lighting Pilot Project**
 - What: the FY2018 Budget included \$80K for a trail lighting pilot project. Originally proposed to

- improve visibility along the perimeter loop at Newtown Park, the project has shifted to Ocee Park.
- April Update: A meeting with the adjacent Chartwell neighborhood was held on April 11, 2018 to gather feedback to the preliminary light placement proposal. At the April 23, 2018 Work Session, the Council reached consensus to shift the project from Newtown to another park.
 - May Update: Staff began investigation of trail lighting at Ocee Park by conducting a site visit and determined adjustments were needed from original concept.
 - June Forecast: Staff will adjust the concept for Ocee Park and request a preliminary light placement from Musco.

Planning for Future Park Construction:

- **Bell/Boles Pocket Park**
 - What: this 2-acre future park at the Bell-Boles Road roundabout is envisioned as a pastoral, orchard-themed passive park with a small parking lot, community garden, shade structures/pavilion, small playground area and small restroom facility. Staff is working with consultant Pond on the project.
 - April Update: The Pond began to update the cost estimates for the 60% construction documents.
 - May Update: Pond completed the cost estimates to accompany the 60% construction documents.
 - June Forecast: Staff will investigate the construction manager-at-risk concept for park and receive initial cost estimates from Pond.

- **Cauley Creek / Quail Hollow**
 - What: this combined roughly 200-acre future park off Bell Road (with direct frontage to the Chattahoochee River) was acquired with a combination of accumulated General Fund dollars and park bond funds. The City has hired Barge Design (formerly BWSC) to assist with the process. The initial concept was presented at a community meeting on January 30, 2018.
 - April Update: Two neighborhood outreach meetings (Quail Hollow and Old Taylor Farms) were conducted in April to gather additional feedback to the preliminary concept plan.
 - May Update: A community meeting was held on May 17, 2018 to review and discuss the revised concept. The revisions to the concept are based on feedback from the initial community meeting in January and the subsequent neighborhood meetings.
 - June Forecast: Staff will prepare a memo discussing the concept and summarizing feedback from the community. The consultant Barge Design will work on the preliminary cost estimate.

- **Linear Park**
 - What: this 20-acre linear park in Technology Park is anchored by two significant lakes that serve as retention facilities. The future park will lower the water level in the lakes in order to reclaim needed passive play areas that could be utilized for festivals, free play and other activities.
 - April Update: End of April, construction documents were approximately 45% complete.
 - May Update: Staff met with consultant Clark Patterson Lee on May 10, 2018 and reviewed progress. End of May, construction documents were approximately 50% complete.
 - June Forecast: Staff will meet with consultant Clark Patterson Lee on June 5, 2018 to review

progress. Once the design reaches 60% staff will prepare memo and documents for a Council discussion.

- **Morton Road Neighborhood Park**

- What: this 4-acre future park at East Morton Road, east of the northerly intersection with State Bridge, is envisioned as a neighborhood park with a small splash pad, pavilion, picnic shelters, rubber-surfaced earth mounds, open play area, multi-use path and half-court basketball. Staff is working with consultant Pond on the project.
- April Update: The Pond began to update the cost estimates for the 60% construction documents.
- May Update: Pond completed the cost estimates to accompany the 60% construction documents.
- June Forecast: Staff will investigate the construction manager-at-risk concept for park and receive initial cost estimates from Pond.

- **State Bridge Pocket Park**

- What: this 4-acre future park at State Bridge, (south of Windsor Park Drive) is envisioned as a passive, nature-themed park with elevated walkways including a canopy walk and picnic areas. Staff is working with consultant Pond on the project.
- April Update: The Pond began to update the cost estimates for the 60% construction documents.
- May Update: Pond completed the cost estimates to accompany the 60% construction documents.
- June Forecast: Staff will investigate the construction manager-at-risk concept for park and receive initial cost estimates from Pond.

- **Recreation and Parks Advisory Committee**

- What: this 15-member committee of citizens was appointed at the February 12, 2018 Council Meeting to serve as a sounding board for regular community feedback on planned improvements to the recreation and parks system.
- April Update: The inaugural meeting of the committee was held on April 18, 2018. Chris Jackson was elected chairman and the committee decided over the next several meetings they would tour the park system and learn about the planned improvements and new parks.
- May Update: A committee meeting is scheduled for May 16, 2018 at the Chapman House at Quail Hollow. The committee toured Quail Hollow and Cauley Creek.
- June Forecast: A committee meeting is scheduled for June 13, 2018 at Court/PD headquarter to discuss the park designs for the new parks.

Economic Development: Implement a holistic economic development plan approach that addresses infrastructure, workforce, community, and land development needs.

Efforts to implement the economic development plan were co-led by City staff and Johns Creek Advantage. Highlights/accomplishments include:

- **City Hall (Lakefield Drive)**
 - What: in 2017, the City purchased 11360 Lakefield Drive and began preparing for the renovation, which will allow the building to serve as a City Hall / Municipal Complex – combining the current leased spaces for City Hall, fire administration, police, and court – into a single owned building.
 - April Update: Staff posted the exterior façade elevations to the website and social media to gather feedback to the concept renderings. Pricing components were finalized for the GMP.
 - May Update: On May 21, 2018 the Council approved an overall construction budget (less furniture, fixtures, and equipment) of \$15M and a Guaranteed Maximum Price of \$12,791,261. A notice to proceed was issued to construction manager-at-risk (Balfour Beatty) on May 22, 2018. Demolition and Land Disturbance Permits were applied for in May.
 - June Forecast: Demolition is anticipated to begin in June.

- **iHeartJohnsCreek Initiative**
 - What: a citizen-led initiative to focus implementation of the Strategic Economic Development Plan through the lens of healthcare and wellness led the Council to adopt a Resolution embracing that as part of the City's identity at the February 26, 2018 Council Meeting.
 - April Update: Staff met with Emory Johns Creek to discuss the iHeartJohnsCreek initiative.
 - Current Status: Staff continues to explore partnerships to implement the initiative.

- **Johns Creek Advantage**
 - What: Johns Creek Advantage (JCA) has served as the City's economic development arm since 2013. For 2018, the JCA Board contracted with the Pendleton Group for economic development assistance on an interim basis (following the departure of the Executive Director in late 2017).
 - March Update: JCA conducted their monthly Board Meeting on March 22, 2018 and reached consensus to request the Council consider implementing a Johns Creek Development Authority.
 - April Update: Council discussion of a Johns Creek Development Authority began at the April 23, 2018 Work Session and Council reached consensus for further discussion.
 - Current Status: Additional Council discussion is anticipated at a future Work Session.

- **Strategic Economic Development Plan (SEDP) Implementation**
 - What: in February 2016 Council adopted the Strategic Economic Development Plan (SEDP) to help the city identify and implement strategies to foster a successful business environment.
 - Current Status: A majority of SEDP initiatives hinge upon adoption of a new Comprehensive Plan. The Citizens Advisory Commission will pass the draft plan to the Planning Commission for a Public Hearing at their June 5, 2018 meeting.

Government Efficiency: Develop an innovative and cost-effective approach to exceptional service delivery.

Efforts to develop an innovative and cost-effective approach to exceptional service delivery cross departments and can be seen throughout the City's service areas. Highlights/accomplishments include:

Innovations for Exceptional Service Delivery:

• **Ask Johns Creek - Alexa Skill**

- What: The City created its own Amazon Alexa skill in an effort to make its DataHub more accessible to residents. The skill uses open data to answer city-related questions via virtual assistant. The skill includes over 200 questions as well as the website's Frequently Asked Questions database.
- April Update: Staff demonstrated the new Alexa skill at the April 23, 2018 Council Meeting.
- May Update: Amazon Alexa users began to download the City of Johns Creek skill and staff applied for Amazon's "City on a Cloud Innovation Challenge" Best Practices Award.
- June Forecast: The City will learn if the Ask Johns Creek Alexa skill is a finalist for the Best Practices Award. Winners will be announced on June 20, 2018.

• **Automated Traffic Signal Performance Measures**

- What: Automated Traffic Signal Performance Measures (ATSPM) is the gathering of data from signal controllers and detection devices in the field. Johns Creek began gathering ATSPM data in 2012 (with the installation of the Centrac's signal system) and subsequent Intelligent Traffic System upgrades have improved our traffic signal performance. GDOT began gathering ATSPM data in 2017. Their system can be accessed online: <https://traffic.dot.ga.gov/ATSPM/>.
- April Update: Representatives from GDOT's Regional Transportation Operations Program (RTOP) presented at the April 9, 2018 Council Meeting and answered questions of Council.
- Current Status: The Johns Creek Traffic Control Center continues to gather ATSPM data and uses it to improve traffic signal performance.

• **Budget – GFOA Presentation**

- What: Rather than just check the box with the adopted FY2018 Budget, the Communications Department took the adopted FY2018 Budget and reformatted to address GFOA (Government Finance Officers Association) criteria and add context within the City's broader goals and efforts.
- December Update: Staff completed the GFOA Budget presentation and submitted it for judging.
- Current Status: GFOA takes an average of four to six months to review a GFOA Budget submission. Results are anticipated between April and June 2018.

• **Finance Innovation – 10-Year Financial Model**

- What: In 2016, Council challenged staff to think beyond annual budgets and develop a 10-Year Financial Model with budget and scenario testing to consider long-range impacts of policy decisions and alternatives. Programming and development of the Model continues with new policy choices.
- Current Status: As plans for the new parks increase in certainty the 10-year model will be updated related to operational and maintenance costs.

• **Traffic Signal Monitoring Improvements – Pilot Project on State Bridge Road**

- What: Staff is working with company Applied Information to conduct a pilot program to test automated/connected vehicle technology along State Bridge Road. The intersection status and

monitoring system devices were installed on three intersections along State Bridge (intersections of State Bridge/Medlock Bridge, State Bridge/Target/Publix, and State Bridge/Medlock Bridge Crossing) which will relay information to the Travel Safely Application.

- April Update: Improvements to the information relay from the signal monitoring devices were implemented including reports related to battery life/health.
- May Update: The beta stage application was pushed to the Public Works staff as a testing group.
- June Forecast: Improvements to the application will be made based on insights from the testing group.

- **Waze and Responding to Incidents**

- What: In 2015, the City partnered with Waze (crowd-sourced traffic navigation application). The City shares real-time road closure and construction information with Waze to help drivers improve their commute. In 2016, the City started sharing business locations so that Waze users could also search and navigate to businesses in Johns Creek. Staff created a Waze dashboard map – similar to GDOT's GA511 but just Johns Creek based on information reported by Waze users to display active traffic reports and average traffic delays citywide: <https://gis.johnscreekga.gov/webapps/wazedata.html>.
- Current Status: The Traffic Control Center continues to use Waze reported incidents and accidents to improve our response to issues. In addition to accidents and signal issues, the tool helps the City to be more aware of other issues such as reports of potholes and roadkill that Waze users might not otherwise directly report.

Cost-Effective Efforts for Service Delivery:

- **In-Kind Service: Enhanced Maintenance of Veterans Memorial Walk**

- What: In addition to basic cleaning handled as part of the maintenance of the park, the Johns Creek Veterans Association coordinates volunteers from the Young Men Service League of Johns Creek and scout troops (during the school year) to complete bi-weekly detailed wipe down and cleaning of the monuments and benches in the Veterans Memorial Walk at Newtown Park.
- May Update: The Young Men Service League volunteered for the month of May and did an extra thorough cleaning in the week leading up to Memorial Day.
- June Forecast: The Young Men Service League is scheduled for the month of June.

- **\$7,500 Sponsorship of Summer Movie Series – Northside Hospital**

- What: Each summer, the City shows a series of movies at Newtown Park. The "free" outdoor showings are presented on a huge inflatable screen. Pre-show activities include an inflatable moonwalk, face painting, other children's activities, giveaways, and music. This summer's movie series is being held on Baseball Field #2 at Newtown Park on June 9, July 14, and August 11.
- April Update: Staff contacted Northside Hospital to inquire if they were once again interested in sponsoring the summer movie series (have been the title sponsor for several seasons).
- May Update: Northside agreed to provide the \$7,500 sponsorship to cover the cost of the movies.
- June Forecast: First summer movie event is planned for a showing of The Greatest Showman on

June 9, 2018.

- **\$80K for The Wall that Heals** – combination of private donation and CVB investment
 - What: [The Wall That Heals](#) is a 250-foot long replica / traveling exhibit of the Vietnam Veterans Memorial. The replica is erected in a chevron shape like the original memorial and is made of 24 individual panels, each containing six columns of names, on powder-coated aluminum. The Wall That Heals visited the City of Johns Creek March 30 – April 2, 2017 at Newtown Park.
 - April Update: On April 25, 2018, the City received preliminary notice of award. Former Councilwoman Cori Davenport and her husband John agreed to provide \$40K towards the \$80K cost.
 - May Update: May 16, 2018 the Convention and Visitors Bureau Board agreed to match the private donation with \$40K of CVB hotel/motel reserve dollars to secure the addition to the City.
 - June Forecast: Staff will prepare cost estimates and request quotes for site work necessary to prepare the area by the Veterans Memorial as the permanent home of The Wall That Heals.

- **\$100K Grant Award for Abbotts Bridge** (Parsons to Primrose Parkway)
 - What: The widening of Abbotts Bridge is currently in the right-of-way phase (Council authorized the right-of-way Project Framework Agreement with GDOT in January 2017). As ARC prepared to close out its Fiscal Year, \$100K was available for an active project. ARC has agreed to award the \$100K to the City for this Abbotts Bridge project with an Amendment to the Project Framework Agreement.
 - April Update: Staff received the proposed Amendment from GDOT and prepared a memo.
 - May Update: Council Work Session discussion anticipated on May 21, 2018 was deferred to June.
 - June Forecast: Council Work Session discussion anticipated on June 4, 2018 and June 18, 2018.

- **\$3.68M Grant Award for Rogers Bridge** (pedestrian bridge/trail across the Chattahoochee River)
 - What: this project is a partnership between Johns Creek, Duluth, National Park Service, Gwinnett, and Fulton to replace the existing structurally unsound bridge with a replica that looks like the existing bridge but is structurally sound. The Atlanta Regional Commission (ARC) announced a \$3.68M grant award for the project in December 2017. The required 20% match will be split by the project partners and less than the funds budgeted in Parks Bond for the project.
 - Current Status: In light of the change in historical designation (see Rogers Bridge project on page 3), the federal permitting process will inform what shifts are necessary related to the funding.

- **\$5.6M Grant Award for Barnwell Road at Holcomb Bridge Road**
 - What: this project would improve the intersection of Barnwell Road at Holcomb Bridge Road. The ARC announced award of \$1.6 M in right-of-way funds in ARC FY2019 (starts July 1, 2018) and \$4 M in construction funds in ARC FY2021. The required 20% match will be less than the funds budgeted in TSPLOST for the project.
 - Current Status: \$1.6M for right-of-way will be available in July (GDOT Fiscal Year). See Barnwell Road at Holcomb Bridge Road on page 3 for further project update.

- **Animal Control – Provided by IGA with Fulton County**
 - What: Johns Creek has an IGA with Fulton County whereby Fulton responds to Johns Creek animal control service calls (including dog bites, animal attacks, injured animals, public safety emergency calls (related to animals), quarantine violations, cruelty to animals, animals in custody, loose animals, and animal welfare checks). The proposed IGA estimated annual cost is \$68,532 which is significantly more cost effective than any alternative.
 - April Update: On April 23, 2018, the Fulton Board of Commissioners and Fulton Mayors met to discuss the proposed contract and negotiated level of service. At the April 23, 2018 Council Meeting, Mayor Bodker shared the slides from the presentation and updated the Council on the terms and issues. On April 30, 2018, the City received the proposed IGA with Fulton County.
 - May Update: Council reviewed alternative service provision strategies and discussed the proposed IGA with Fulton County at the Work Session on May 21, 2018.
 - June Forecast: Council consideration of the proposed IGA is anticipated at the June 4, 2018 Council Meeting. If adopted, staff will work with Fulton County to set up a process by which the City will receive monthly information about calls for service and response to compare against the service level metrics in the adopted IGA.

- **Building Permit Requirements**
 - What: As a feedback loop to further inform potential changes to building permit and fee requirements, at the October 16 Work Session staff agreed to Council's suggestion of hosting a community summit to gather additional feedback as to which projects should or should not require a building permit. The Building Permit Summit was held on March 5, 2018. Staff gave an introductory presentation and gathered feedback to each of the currently required permit types. Following the summit the information was posted to the website to gather additional feedback through the end of May 2018.
 - Current Status: Staff has collected necessary information and feedback. Once analysis and the recommendations are completed they will return to a Council Work Session for further discussion.

Public Safety: Provide leading levels of public safety.

Efforts to provide leading levels of public safety are led by the Fire Department and Police Department.

- **Fire – Station #64**
 - What: To improve response time in northern and central Johns Creek, Council reached consensus to add a fourth fire station. The FY2018 Budget included \$392,514 for land acquisition and \$250,000 for design and engineering for the proposed station. On March 30, 2018 the City acquired 1.8 acres at 4795 Kimball Bridge Road for \$379,000.
 - April Update: Staff secured the single-family home located on the premise.
 - Current Status: Staff is developing a Request for Qualifications for the hiring of an architectural firm to complete the construction drawings for the new station.

- **Fire Ladder Truck Replacement with Tiller Truck**

- What: In FY2017, the City budgeted for the replacement of an original (roughly ten years old) ladder truck with a tiller truck. Unlike the traditional ladder truck, the tiller truck's front and rear wheels are controlled by separate steering wheels, which increases the maneuverability – allowing the truck to navigate narrow streets, curvilinear streets, and tight commercial areas. After roughly a year of assembly and manufacturing, the 58-foot long custom Pierce Enforcer weighs more than 71,000 pounds and comes equipped with 50-foot ground ladders.
- April Update: The required training was completed by the end of April
- May Update: The "push-in" ceremony for the new tiller truck was held May 24, 2018 at Station #61.
- June Forecast: The new tiller truck will be fully operational and incorporated into the fleet.

- **Fire Multi-Year Plan**
 - What: Last revised in August 2016, the Fire Department maintains a multi-year plan for staffing, apparatus, and service delivery. This spring staff began updating the Multi-Year Plan to reflect both the proposed strategy for staffing and maintaining Station 64 as well as with updated population data and forecasts from the Comprehensive Plan and updated call statistics from calendar year 2017.
 - April Update: The draft update to the Multi-Year Plan will be provided to the City Manager for review.
 - May Update: Staff continued to refine and improve the Multi-Year Plan.
 - June Forecast: Staff anticipates Council discussion at a future Work Session.

- **Hands Free Device Legislation**
 - What: Distracted driving is a contributing factor in the rise of traffic fatalities in Georgia. State law prohibits texting while driving but in practice, it is difficult for law enforcement to tell whether a driver is texting or just making a phone call. House Bill (HB) 673 (passed by the General Assembly) sets statewide parameters for prohibiting the use of handheld devices while operating a motor vehicle.
 - March Update: HB 673 was passed by the Senate and sent to the Governor for signature.
 - April Update: Both Smyrna and Marietta indicated they plan to rescind their local ordinances to make way for the state law which would take effect July 1, 2018 (if signed by the Governor).
 - May Update: The Governor's signing ceremony was held on May 2, 2018.
 - June Forecast: The Police Department will prepare for the legislation going into effect on July 1, 2018.

- **Staffing**
 - Fire: One vacant firefighter I position. Prospective applicants are in varying stages of the City's screening process (which include interview, written test, background test, physical, drug test, and psychological examination).
 - Police: Four sworn vacancies and one civilian vacancy (records clerk). Several Police Officer candidates are in the interview phase and another recruitment push will begin in June.

Sense of Community: Preserve our residential character and enhance our sense of

community.

Efforts to preserve the residential character and enhance the sense of community are often spearheaded by the Community Development Department and Communications Department but multiple departments host events that enhance our community. Highlights/accomplishments include:

- **Citizens Fire Academy**

- What: To give residents a detailed look at how the department operates, the Fire Department offers a Citizen Fire Academy. The classes (held in March and April) include instruction, demonstrations, and practical exercises.
- April Update: The academy met twice in April including a light search and rescue / disaster exercise and live burn drill in Dawson County.
- May Update: The 18 class graduated from the Citizens Fire Academy at ceremony on May 1, 2018.

- **Coffee With a Cop**

- What: Coffee with a Cop is an international community-oriented policing initiative to bring together police officers and the community members they serve together—over coffee—to discuss issues and learn more about each other.
- April Update: Staff planned for a Coffee with a Cop event and worked out logistics.
- May Update: The Coffee with a Cop event was held on May 23, 2018 at Seven Sister Scones and approximately 20 citizens dropped in during the event.
- June Forecast: Staff will de-brief and reflect on aspects of the event that went well, areas to improve, and begin planning for the next event.

- **Comprehensive Plan Update**

- What: The Comprehensive Plan is the foundational planning document for the City – setting a vision of what the community wants to be like for the next ten years. Community Development staff is leading the process to update the original 2008 Comprehensive Plan the assistance of community feedback and guidance from the Citizens Advisory Committee (CAC). The re-drafted Comprehensive Plan was presented to the Mayor and Council at the February 26, 2018 Council Meeting.
- April Update: The last three of eight additional community area meetings (Ocee, Shakerag, and Newtown), an overall meeting, and an interactive booth at the International Festival were conducted to gather community feedback to the draft plan.
- May Update: The CAC met on May 2, 2018 to review the 146 pages of consolidated comments (including those received from the 282 attendees at community area meetings, over 500 comments through the website, and 20 through direct e-mail to staff). The CAC made recommendations as to which comments and themes to incorporate, reached consensus the Plan is representative of the community, and determined the Plan should be considered by the Planning Commission.
- June Forecast: The Planning Commission's Public Hearing is scheduled for June 5, 2018.

- **International Festival**

- What: The International Festival is a celebration of the best traditional food, music, and art from around the world. The Communications Department worked with Leadership Johns Creek and the Convention and Visitors Bureau to plan for the International Festival.
- April Update: The inaugural event was held on April 21, 2018 at the Atlanta Athletic Club's Heisman Field. An estimated 20,000 festival goers enjoyed an array of food vendors (including Indian, German, Puerto Rican, Hungary, Greek, Irish, Japanese, Chinese, Cajun, Brazilian, French, and Italian), cultural displays, and 30 performers including Caribbean/Cuban Salsa dancers, Indian Yoga, Chinese musicians, Korean K Pop groups, Persian folk dancing, a yo-yo group, Irish dancers, a cricket demonstration and others.
- May Update: Festival organizers met to de-brief and discussion lessons learned and plans for a 2019 festival.
- June Forecast: Staff will prepare a Budget Amendment for Council's consideration to recognize the revenues received and appropriate the expenditures within the FY2018 Budget.

- **Resurfacing – Main Roads**

- What: Good main roads create a sense of place and protect property values of Johns Creek businesses. The City is in the fourth year of an initial resurfacing plan to resurface its main roads. The 2018 effort includes 5 main roads and is anticipated to run through October 31, 2018.
- April Update: The Notice to Proceed was issued to the Contractor Northwest Georgia Paving.
- Current Status: Staff anticipates the contractor will begin work at the end of June.

- **Resurfacing - Neighborhoods**

- What: Good neighborhood streets create a sense of place by protecting property values and improving residents' quality of life. The City is in the fourth year of an initial resurfacing plan to resurface its neighborhood streets. The 2018 effort includes 30 subdivisions (divided into three geographic areas) and is anticipated to run through October 31, 2018.
- April Update: The Notice to Proceed was issued to the Contractor Bartow Paving on April 9, 2018 and patching was completed in the Area 1 subdivisions (River Walk, Jaden Woods, Blackstone Way, Bellemont Farms, and Huntington).
- May Update: Milling was completed in the Area 1 subdivisions (River Walk, Jaden Woods, Blackstone Way, Bellemont Farms, and Huntington).
- June Forecast: Topping will begin in the Area 1 subdivisions (River Walk, Jaden Woods, Blackstone Way, Bellemont Farms, and Huntington).

- **Right-of-Way Maintenance**

- What: Since incorporation, the City has contracted for right-of-way maintenance. The current

contract covers mowing, storm drain maintenance, minor pothole repairs, and traffic sign services. The current contract runs through September 30, 2018 with two optional one-year renewals.

- April Update: In response to Council's request, staff accelerated the effort to review the current contract and prepare for the re-bid process.
 - May Update: Staff prepared and distributed to Council a memo outlining the current scope and noting areas for potential improvement or clarification in the new scope. May Work Session discussion was deferred to the June Work Sessions.
 - June Forecast: Council discussion is anticipated at the June 4 and June 18, 2018 Work Sessions.
- **Touch-a-Truck**
 - What: A favorite of young engineers, the annual Touch-a-Truck event coordinated by the Public Works Department brings out all kinds of heavy equipment used to serve the City from fire trucks and police cars to street sweepers and excavators and is complemented with fun games for the kids, face painting, and a hot dog cookout.
 - April Update: Staff planned for event and coordinated with other contractors serving the City that utilize heavy equipment from paving trucks to garbage trucks.
 - May Update: The annual Touch-a-Truck event was held on May 19, 2018 at Newtown Park. Hundreds of families attended to check out the equipment and learned about City services.
 - June Forecast: Staff will de-brief and reflect on what went well and areas to improve for next year.
 - **Walk to School Wednesday**
 - What: Walking and biking to school correlates with healthier students, quieter streets, and connected neighborhoods. Starting as a pilot program at Dolvin and Ocee Elementary Schools, with plans to expand, students have been participating in "Walk to School Wednesdays."
 - April Update: The City promoted "Walk to School Wednesdays" on Facebook and our other social media outlets.
 - May Update: The end of year wrap-up event for the Georgia Commute Schools program was held on May 22, 2018 and the final "Walk to School Wednesday" is planned for May 23, 2018.
 - June Forecast: Efforts to expand the program to other elementary schools will be investigated.



MEMORANDUM

To: **Mayor and City Council**

From: **Warren Hutmacher, City Manager**

By: **Warren Hutmacher, City Manager and Brittany Marmol, Controller**

Date: **June 18, 2018**

Agenda: **Financial Report for the Year to Date through May 31, 2018**

Management Analysis from City Manager:

National economic conditions continue unpredictable with retaliation efforts related to tariffs and trade agreements in flux. Foreign policy will also impact the national economy as issues in the Middle East and the Korean peninsula remain unsettled.

Sales tax collections for TSPLOST are still below projections, however it remains too early to determine a trend line. Staff continues to analyze LOST collections (which are up compared to prior year) with TSPLOST collections to determine if the low collection rate is a matter of delays in adjusting the rate to 7.75%, if collection projections were too optimistic or Atlanta's local economy is significantly stronger than the rest of Fulton County.

Spending continues under-budget and revenue growth is in line with expectations. Management is continuing to pay close attention to expenditures.



Analysis from the Finance Director:

Revenues at the end of May are 9.5% above expectation after removing the impact of late property tax receipts. Fiscal year 2018 includes \$13.4M of prior year property tax receipts. Sales tax is currently 6.3% above the prior year. Business taxes are on par with last year. Licenses and permits are above prior year levels. Court fines are down significantly from the prior year. Fines are 14% below expectation or \$116K less than the prior year.

The expenditures for May are 9.1% below expected spending levels. The departments that are over 3% above expectation are Facilities, Communications, and Fire. However, removing the expenses from the International Festival Communications would be under budget. Facilities and Fire are only running slightly above 3% with Facilities at 4.5% and Fire at 5.6%. The departments with the largest actuals under expectation are Recreation & Parks and Community Development. Recreation & Parks are under expectation primarily from billing delays. Community Development, as previously discussed, is under expectation due to less than full staffing at the beginning of the fiscal year.

The cash flow projection shows an ending May balance of \$15.6M. Sufficient cash balances will be maintained throughout the remainder of the fiscal year. TSPLOST receipts for April and May were 5% and 11% below expectation.

The financial packet also includes the capital projects listing. The listing includes all capital projects as well as projects related to TSPLOST and the Parks Bond.

From: [Tanya Walsh](#)
To: [Jennifer Chapman](#); [Allison Tarpley](#); [Joan Jones](#)
Subject: CM Monthly Report and Financials
Date: Tuesday, June 19, 2018 12:03:15 PM
Attachments: [CM Message for Executive Summary May 2018.docx](#)
[City Manager Monthly Report - May 2018.docx](#)
[CM Financial Package May.pdf](#)

Please see attached for May.

Tanya